



District Business & Advisory Services

Bulletin: 25-024

Date: April 9, 2025

To: Chief Business Officers
District Fiscal Directors
District Payroll Personnel

From: Ann Redd-Oyedele, Senior District Business Advisor

Re: Santa Clara County Office of Education FY 2025-26 Calendar of Payroll Processing Deadlines

Attached is the calendar of payroll processing deadlines for the upcoming fiscal year (FY) 2025-26. These scheduled deadlines are necessary to ensure smooth operations that result in accurate payrolls with related reports and remittances.

If you have any further questions or comments, please contact Nghia Do at (408) 453-6591 or Dennis Loo at (408) 453-6617.

Please distribute this memo within your District as deemed appropriate.



2025-26 Payroll Processing Deadlines

July 2025						
Su	M	Tu	W	Th	F	S
		1	2	3C	4H	5
6	7L	8L	9	10\$	11	12
13	14	15	16	17M	18\$	19
20	21	22	23	24C	25LX	26
27	28L	29	30	31\$		

August 2025						
Su	M	Tu	W	Th	F	S
					1	2
3	4C	5LX	6L	7	8\$	9
10	11	12	13	14M	15\$	16
17	18	19	20	21	22C	23
24	25LX	26L	27	28	29\$	30
31						

September 2025						
Su	M	Tu	W	Th	F	S
	1H	2	3	4C	5LX	6
7	8L	9	10\$	11	12	13
14	15	16	17	18M	19\$	20
21	22	23C	24LX	25L	26	27
28	29	30\$				

October 2025						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6C	7LX	8L	9	10\$	11
12	13	14	15	16M	17\$	18
19	20	21	22	23	24C	25
26	27LX	28L	29	30	31\$	

November 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4C	5LX	6L	7	8
9	10\$	11H	12	13M	14\$	15
16	17	18	19C	20LX	21L	22
23	24	25	26\$	27H	28H	29
30						

December 2025						
Su	M	Tu	W	Th	F	S
	1	2	3	4C	5LX	6
7	8L	9	10\$	11	12C	13
14	15LX	16L	17	18	19\$	20
21	22	23	24H	25H	26	27
28	29X	30	31H			

January 2026						
Su	M	Tu	W	Th	F	S
				1H	2	3
4	5C	6L	7L	8	9\$	10
11	12	13	14	15M	16\$	17
18	19H	20	21	22	23C	24
25	26LX	27L	28	29	30\$	31

February 2026						
Su	M	Tu	W	Th	F	S
1	2	3	4C	5LX	6L	7
8	9	10\$	11	12	13H	14
15	16H	17M	18\$	19	20C	21
22	23LX	24L	25	26	27\$	28

March 2026						
Su	M	Tu	W	Th	F	S
1	2	3	4C	5LX	6L	7
8	9	10\$	11	12	13	14
15	16M	17\$	18	19	20	21
22	23C	24LX	25L	26	27	28
29	30\$	31H				

April 2026						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6C	7LX	8L	9	10\$	11
12	13	14	15	16M	17\$	18
19	20	21	22	23C	24LX	25
26	27L	28	29	30\$		

May 2026						
Su	M	Tu	W	Th	F	S
					1	2
3	4C	5LX	6L	7	8\$	9
10	11	12	13	14M	15\$	16
17	18	19	20	21C	22LX	23
24	25H	26L	27	28	29\$	30
31						

June 2026						
Su	M	Tu	W	Th	F	S
	1	2	3	4C	5LX	6
7	8L	9	10\$	11	12	13
14	15	16M	17\$	18	19H	20
21	22	23C	24LX	25L	26	27
28	29	30\$				

Federal Holidays 2025-26

July 4th	Independence Day	Nov. 27th	Thanksgiving Day	Feb. 16th	Presidents' Day
Sept.1st	Labor Day	Dec. 25th	Christmas Day	May 25th	Memorial Day
Oct. 13th	Columbus Day	Jan. 1st	New Year's Day	June 19th	Juneteenth Day
Nov. 11th	Veterans Day	Jan. 19th	Martin Luther King, Jr. Day		

C	Payroll Close (5 p.m.)
M	MID Payroll Close (10 a.m.)
X	Payroll Cancel Run
L	DBAS Processing
\$	Payday - Warrants Available After 2 p.m. the Day Before Payday
\$	MID Warrants - Available After 10 a.m.
H	Holidays